

<b>Report to</b>	<b>Pewsey Area Board</b>
<b>Date of Meeting</b>	<b>13 January 2014</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

## **Purpose of Report**

To ask councillors to consider 5 applications seeking 2013/14 Community Area Grant funding.

1. Stanton Village Fund is requesting £1,213 towards the resurfacing of the village hall car park. Officer recommendation is for members to consider this for approval with the condition that all match funding is in place.
2. Wilton Windmill Society is requesting £2,212 towards the purchase and installation of a new storage facility. Officer Recommendation is for members to consider this for approval.
3. Stonehenge and Pewsey Canoe Club is requesting £3,300 towards the purchase of a changing room and storage facility. Officer Recommendation is for members to consider this for approval with the condition that all match funding is in place.
4. Upavon Parish Council is requesting £500 towards the purchase of an AED Defibrillator system. Officer Recommendation is for members to consider this for approval with the condition that all match funding is in place.
5. Alton Barnes Coronation Hall is requesting £900 towards the replacement of 16 tables. Officer Recommendation is for members to consider this for approval with the condition that all match funding is in place.

It should be noted that numerous organisations approach the community area manager for advice; those that don't meet the criteria are not recommended to submit a full application. Only those that do meet the criteria are put forward for decision. It is for members to decide whether to approve or not, based on the information provided in this report.

Further information about each application and the Officer's comments can be found later in this report

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Pewsey Area Board has been allocated a 2013/2014 budget of **£49,132** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Pewsey area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite \(pewsey.ourcommunitymatters.org.uk\)](http://pewsey.ourcommunitymatters.org.uk). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	<p><u><a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a></u></p> <p>Pewsey Community Area Plan <u><a href="http://www.wiltshire.gov.uk/adopted-pewsey-ca-plan-2011-new-intro.pdf">http://www.wiltshire.gov.uk/adopted-pewsey-ca-plan-2011-new-intro.pdf</a></u></p> <p>Outcome of 2012 Pewsey JSA event <u><a href="http://www.wiltshire.gov.uk/notes-from-discussion-groups-pewsey-forward.pdf">http://www.wiltshire.gov.uk/notes-from-discussion-groups-pewsey-forward.pdf</a></u></p>
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## 2. Main Considerations

- 2.1. Pewsey Area Board has been allocated a 2013/2014 budget of **£49,132** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are now two funding rounds remaining (including this one) during 2013/14. Deadlines for receipt of funding applications are as follows:

- Friday 29 November 2013 for determination at the 13 January 2014 area board meeting
  - 31 January for determination at the 10 March 2014 area board meeting.
- 2.5. On 9 May 2011 it was agreed that in respect of urgent matters and exceptional circumstances that may arise from time to time between meetings that the Pewsey Community Area Manager, in consultation with the Councillors of the Pewsey Area Board, be granted delegated authority to approve expenditure not exceeding £500 from the Pewsey Area Board budget. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Pewsey Area Board.

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Pewsey Area Board.
- 4.2. If all grants are awarded Pewsey area board will have a balance of **£6,805**. The budget is made up of Capital, Revenue and Digital Literacy funding.

### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Stanton Village Fund	To resurface car park to get rid of puddles and potholes	£1,213 (capital)

- 8.1.1. It is the Officers recommendation that an award of £1,213 towards the project be considered for approval on condition that the match funding is in place.
- 8.1.2. This application meets the grant criteria 2013/14. The applicant is the Stanton Village Fund.
- 8.1.3. The total project costs are £2,426. The remainder of the funding is coming from Church donation (confirmed), Village Hall donation (confirmed) and Village Fund donation (not yet confirmed).
- 8.1.4. The surface of the car park has deteriorated causing unevenness and potholes which puddle when wet making it difficult for both able bodied and disabled users either on foot or wheelchair. Children when waiting for the school buses get wet and muddy.

Ref	Applicant	Project proposal	Funding requested
8.2.	Wilton Windmill Society	Equipment Store	£2,212 (capital)

- 8.2.1. It is the Officers recommendation that an award of £2,212 towards this project be considered for approval.
- 8.2.2. This application meets grant criteria 2013/14.
- 8.2.3. The total project costs are £4,424. Match funding has been confirmed from Wilton Windmill Society.
- 8.2.4. The Wilton Windmill Society volunteers mill flour, open the mill to the public, guide groups and schools around the mill and hold open days to raise funds to maintain the Windmill.
- 8.2.5. The Society has 4 tents and 2 gazebos which are used at Windmill events as well as being let out to other community groups for fundraising activities (for example, the hall, Church, Sunflowers), as well as other items, such as road signs, a large wooden Windmill for posters as well as paper flour bags and other associated paraphernalia.
- 8.2.6. For years these items have been stored on the local farm but unfortunately the building is no longer suitable because of the increased

amount of dust in the building from a new biodigester serving part of Wilton village.

- 8.2.7. The project will include the purchase of a 20ft container which will be in the field next to the Windmill site, out of view of the Windmill. The landowner has provided written confirmation of his permission for it to be stored on his land and also confirmed that planning permission is not required.

Ref	Applicant	Project proposal	Funding requested
8.3.	Stonehenge and Pewsey Canoe Club	Changing room and storage facility	£3,300 (capital)

- 8.3.1. It is the Officers recommendation that an award of £3,300 for this project be considered for approval on the condition that the match funding is in place.
- 8.3.2. This application meets grant criteria 2013/14.
- 8.3.3. The total project costs are £6,600. Canoe England funding is being sought for the matched funding which is as yet unconfirmed
- 8.3.4. The applicant is the local canoe club for Pewsey and the surrounding area based at Pewsey Wharf and the Pewsey Leisure Centre working with youth groups, the secondary school and leisure centre to provide canoe and kaya coaching to all ages.
- 8.3.5. The current equipment store is a dilapidated 6' x 6' garden shed and the hope is to replace this with a dual purpose building with changing room cubicles and dressing room / dry storage area for buoyancy aids, spray decks and helmets. This will allow in particular younger paddlers to dress and dry-off indoors in privacy and protect the equipment. The facility will be based at St Francis School who have given permission in writing. Planning permission is not required
- 8.3.6 The club's team of young coaches have developed their coaching skills with the club and are keen to bring on the next generation of young canoeists in the Pewsey area. It works closely with local youth groups, the secondary school and leisure centre to introduce young people to the sport and help them develop their skills in a broad range of disciplines. Improving the facilities is a key to increasing the appeal of the sport and increasing participation by providing an environment in which young people in particular feel comfortable and can achieve their best. The new building will benefit in particular younger and female paddlers allowing them to dress and dry-off indoors in privacy and keep the equipment in good condition for their use.
- 8.3.7 As a 'Clubmark' accredited club affiliated to Canoe England it runs regular 'go canoeing' starter sessions promoted through the leisure

centre and secondary school to encourage people to try the sport and keep records of the participation and retention of new members through the 'Clubmark' accreditation which is assessed annually.

8.3.9 The last adopted Pewsey Community Area Plan lists the need to improve sports, leisure and play facilities.

Ref	Applicant	Project Proposal	Funding requested
8.4	Upavon Parish Council	AED Defibrillator	£500

8.4.1 It is the Officer's recommendation that an award of £500 towards this project be considered for approval, on the condition that the remaining funding is in place.

8.4.2 This application meets grant criteria 2013/14.

8.4.3 The total project costs are £1,800. The remainder of the funding is being sought from British Heart Foundation, Local Fundraising and Upavon Parish Council (not yet confirmed).

8.4.4 Upavon Parish Council agreed to sponsor a defibrillator (AED) appeal during public meetings of 05/06 Nov 13. The 'AED Bundle' will cost £1800 which includes installation, training, servicing and insurance. The provision of an AED will help support Community First Responders and may save lives in this busy, isolated, rural community.

8.4.5 The Pewsey Area Board has agreed to fund up to £500 for village defibrillators (one per parish) subject to available funds.

Ref	Applicant	Project Proposal	Funding Requested
8.5	Alton Barnes Coronation Hall	New Tables	£900

8.5.1 It is the Officers recommendation that an award of £900 for this project be considered for approval.

8.5.2 This application meets grant criteria 2013/14.

8.5.3 The total project costs are £1800

8.5.4 This project will include the replacement of 16 heavy rigid tables with 16 lightweight foldable tables of the same size to accommodate 8 people seated around each.

8.5.5 New lightweight, foldable tables will be much safer and easier to put in place and put away by users of the hall. This is particularly relevant to groups who have a sole leader who has to set up the hall eg. both Meditation and Pilates Classes, or those who cannot lift heavy tables

eg. Baby Sing and Sign Classes and Good Companions club for elderly people.

<b>Appendices</b>	Appendix 1 Grant Application –
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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